



County of San Bernardino

F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Cancel	Vendor Code	SC	Dept. OOA	A	Contract Number 01-688 A-3
County Department Aging and Adult Services			Dept.	Orgn.	Contractor's License No.
County Department Contract Representative Jacki Baxter			Telephone 388-0589		Total Contract Amount \$2,503,226
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:					
If not encumbered or revenue contract type, provide reason:					
Commodity Code		Contract Start Date 07/01/2001	Contract End Date 06/03/2003	Original Amount \$1,151,265	Amendment Amount \$117,200
Fund AAF	Dept. OOA	Organization SBG	Appr. 200	Obj/Rev Source 2445	GRC/PROJ/JOB No. Amount \$2,503,226
Project Name Nutrition for Seniors			Estimated Payment Total by Fiscal Year		
			FY	Amount	I/D
			01/02	\$1,151,265	02/03
			01/02	48,145	\$117,200
			02/03	1,186,616	I

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, Department of Aging and Adult Services, hereinafter called the County, and

Name

Community Services Department of San Bernardino

hereinafter called "Contractor"

Address

686 East Mill Street

San Bernardino, CA 92415-0610

Phone

909 891-3863

Birth Date

Federal ID No. or Social Security No.

IT IS HEREBY AGREED AS FOLLOWS :

Amendment No. 3

It is hereby agreed to amend Contract No. 01-688 as follows:

Section V. Fiscal Provisions

Section A. is amended to read as follows:

- A. The maximum amount of funds available under this Contract shall not exceed \$2,503,226, with \$1,199,410 available July 1, 2001 through June 30, 2002 and \$1,303,816 available July 1, 2002 through June 30, 2003 and shall be subject to the availability of funds from CDA.

ATTACHMENT A

Attachment A, "Work Plan FY 2002-2003 Amendment" is added to the contract.

***Auditor/Controller-Recorder
Use Only***

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Input Date	Keyed By

EXHIBIT B

Exhibit B, "Community Services Department Exhibit "B" Budget Summary Fiscal Year 2002-2003," is deleted and replaced with the attached Exhibit B, "Community Services Department Exhibit "B" Budget Summary – Revision #1 Fiscal Year 2002-2003."

EXHIBIT B-1

Pages 1 through 4 of Exhibit B-1, "Budget Summary for Nutrition Services Fiscal Year FY 2002-2003" are deleted and replaced with the attached pages 1 through 4 of Exhibit B-1, "Budget Summary for Nutrition Services Fiscal Year 2002-2003, Revision #1."

All other terms and conditions of this Contract, Contract No. 01-688, shall remain the same and are incorporated herein by this reference.

This amendment shall become effective upon execution by both parties.

COUNTY OF SAN BERNARDINO

►
Dennis Hansberger, Chairman, Board of Supervisors

Dated _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Clerk of the Board of Supervisors
of the County of San Bernardino.

By _____
Deputy

Community Services Department of San Bernardino
(Print or type name of corporation, company, contractor, etc.)

By ►
(Authorized signature - sign in blue ink)

Name Patricia L. Nickols
(Print or type name of person signing contract)

Title Executive Director
(Print or Type)

Dated _____

Address 686 East Mill Street
San Bernardino, CA 92415-0610

Approved as to Legal Form

►
Phebe W. Chu, Deputy County Counsel

Reviewed by Contract Compliance

►
Lori Ciabattini, HSS Contract Administration

Presented to BOS for Signature

►
Mary R. Sawicki, Director

Auditor/Controller-Recorder Use Only

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

Date _____

Date _____

Date _____

**Auditor/Controller-Recorder
Use Only**

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Work Plan

FY 2002-2003 Amendment

This work plan contains the measurable objectives mandated by DAAS of the Nutrition provider. The work plan specifies and establishes time frames for the implementation of the Frozen Meal Home Delivered Program. The work plan constitutes the primary document for on-going monitoring and will be used to measure the provider efforts toward providing quality Nutrition Services.

Region: East Valley

Program Description:

A. Geographic Area/Clientele & Eligibility Criteria

The geographic area served by this contractor covers the communities of North San Bernardino, South San Bernardino, Grand Terrace, Colton, Redlands, and Yucaipa.

B. Home Delivered Meals:

Individuals eligible to receive a home-delivered Frozen Meal are:

1. Meets the criteria for "frail" as defined in Section 7119 of this Older Americans Act of 1965 and amendments.
2. Based on the initial and quarterly assessment is deemed to be cognitive, mentally and physically able to warm up the frozen meal.
3. The older individual has the necessary equipment to store and warm the frozen meals (refrigerator/freezer, oven, microwave, or toaster oven).
4. The spouse of a person that meets the criteria of being frail, regardless of age or condition if the assessment concludes that it is the best interest of the homebound older individual.
5. An individual with a disability who resides at home with older individuals if an assessment concludes that it is the best interest of the home-bound older individual who participates in the program.

C. Intended Outcomes

1. Assessments

- a. The contractor agrees to conduct a thorough assessment of the participants on the Home Delivered Meals Program. The assessment must include determination of the cognitive, physical and mental capability of the participant and determine if the necessary equipment is available to warm and store the meals.
- b. The contractor agrees to reassess the needs of the home-delivered meal participant quarterly. Such reassessment shall be done in the home of the participant at least every other quarter.
- c. The contractor shall maintain records on the home-delivered participants in a confidential manner.

2. Personnel:

The contractor agrees to hire four (4) individuals to conduct a thorough assessment of all the homebound participants. The four (4) individuals will be distributed as follows: two (2) for the Morongo Basin and two (2) for the East Valley area.

Total Expense: \$ 30,000.

3. Meals

Deliver 7 home-delivered meals per week to 951 participants. The meals shall be delivered in a safe, contamination free, and timely manner for a total of 3804 meals per month.

4. Equipment:

The contractor agrees that the following equipment purchased with these funds are to be used exclusively for the implementation of the home-delivered frozen meal program:

Refrigerated Van	\$ 26,000
Utility Van	17,000
Freezer	19,400
Refrigerator	7,600
Thermal bags	3,000
Milk Crates	900

Supplies	<u>13,300</u>
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Total Expense:	\$87, 200
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